2027-2028 TUITION AND FEES POLICY

Education involves various costs - technology upgrades, resource materials, personnel, building maintenance, and utilities - with increasing price tags. Our community's commitment to Catholic education at Bishop Dunn Memorial Schools is invaluable.

Tuition (PK-5)

The annual tuition for 2027-2028 is $8,400.00. The BDMS Family Grant is $1,500.00 per eligible child. Please refer to the table below to identify your family's annual tuition obligation.

Pre-Kindergarten through 5th Grade	2027-2028 Annual Tuition Rate
1	**$8,400.00**
2	**$6,900.00**
3	**$5,400.00**

Tuition (6-8)

The annual tuition for 2027-2028 is $8,840.00. The BDMS Family Grant is $1,500.00 per eligible child. Please refer to the table below to identify your family's annual tuition obligation.

6th through 8th Grades	2027-2028 Annual Tuition Rate
1	**$8,840.00**
2	**$6,900.00**
3	**$5,400.00**

ADDITIONAL FEES

Enrollment/Re-Enrollment Fee:	$50.00 ***(Due at Enrollment/Re-Enrollment)***
Technology Fee (one-time fee):	$150.00 per child ***(Spread with tuition)***
Graduation Fee (8th Grade):	$125.00 ***(Spread with tuition)***
FACTS Management Annual Fee:	$50.00 per family ***(Spread with tuition)***
General Fee (yearly fee):	$250.00 ***(Spread with tuition)***

Financial Assistance is limited and available on a first-come, first-served basis. To be considered, families must complete the Financial Assistance Application Form.

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PAYMENT OF TUITION

We make every effort to keep tuition and fees as affordable as possible. We also understand the financial sacrifices parents make when sending their children to Catholic schools. The majority of a school's funding is derived from tuition and fees. The school must operate in a financially sound manner to provide a top-quality Catholic education for every one of our students.

The school's expectation at registration is that all tuition and fees will be paid on time. Tuition is an **annual** charge that may be paid in monthly installments. Tuition must be paid directly to FACTS Financial Management by each month's designated due date. Payments should not be brought to the school.

If you use an invoice payment plan, the FACTS address to mail payments to will be shown on the invoice. The address can also be found by viewing the online version of the latest invoice. To do this, first log in, click the Actions dropdown, and choose Mail in Payment. From there, you can print the invoice and the address and then detach the bill top to send with your payment.

WITHDRAWALS AND REFUNDS

Considerable effort and expense are expended throughout the registration period and summer months as we prepare for your child's inclusion in our school community. We understand that plans and circumstances change. Should you decide to withdraw your child either before the start of school or at any point during the school year, the following policies apply:

- Written notice to the school and a completed withdrawal form via the **Withdrawal Notification Google Form** must be submitted as soon as you have decided to withdraw. Other forms of notification will not be accepted, and the FACTS agreement will not be updated until the withdrawal form has been submitted.
- If the school receives written notice of withdrawal **on or before August 15**, the entire tuition obligation will be waived, and any payments made will be refunded upon written request to the school.
- If the school receives written notice of withdrawal **after August 15 - regardless of when registration is completed -** and the student does NOT attend, 90% of the annual tuition will be forgiven. You, the family, are obligated to pay the remaining balance of 10% of the annual tuition as billed. If payments were made in excess of 10% of the annual tuition, a refund for the difference will be issued upon written request to the school.
- In the case where a school requires a tuition deposit to complete enrollment, that tuition deposit is not refundable, regardless of withdrawal date.
- Additionally, the registration fee paid at the time of Enrollment is non-refundable.
- If you, the family, choose to withdraw your child from the school once s/he begins attending, the family tuition obligation will be calculated as follows:

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WITHDRAWAL DATE	ANNUAL TUITION OBLIGATION
September	80% of tuition forgiven; family obligation 20%
October	70% of tuition forgiven; family obligation 30%
November	60% of tuition forgiven; family obligation 40%
December	50% of tuition forgiven; family obligation 50%
January	40% of tuition forgiven; family obligation 60%
February	30% of tuition forgiven; family obligation 70%
March	20% of tuition forgiven; family obligation 80%
April	10% of tuition forgiven; family obligation 90%
May	No adjustment; family obligation 100%
June	No adjustment; family obligation 100%

- Calculations will be based on the last month the child attended **one** or more school days. If payment has been made in excess of the family obligation, a refund for the difference will be granted upon written request to the school.
- Student records can only be provided to the child's new school upon satisfaction of the tuition obligation.

DELINQUENCIES

- A family is considered delinquent if a billed amount - whether part of the tuition and fees billed in the Payment Plan or incidental fees billed in addition to the Payment Plan remains unpaid in whole or in part after the invoiced due date.
- Failure to keep current jeopardizes a student's placement in school. If families cannot pay tuition and fees on time, they must communicate in writing with school administration to prevent enforcement of delinquency procedures.
- Families with delinquent balances will receive a correspondence from FACTS Financial Management two days after the due date.
- Families with a 60-day delinquent balance will receive additional correspondence from FACTS and a letter from their principal. If a parent/guardian does not contact the principal within two weeks of receiving this letter, the child or children may not be permitted to attend classes.
- If the family does meet with the principal and agrees to a payment plan for any outstanding balances, failure to address the delinquent balance(s) as outlined in the payment plan may result in financial suspension.
- Records and report cards cannot be sent to students with delinquent balances, and financial

aid/scholarships may be at risk and rescinded.
- Families with delinquent balances may be ineligible to re-register or apply for financial assistance the following school year.
- Delinquency also prevents students from participating in school activities and graduation ceremonies.

FAILED PAYMENTS

Failed payments made within the FACTS Financial Management system undergo scrutiny by our Financial Management Offices. Instances of multiple failed payments are considered unusual activity, and in those instances, the following policies apply:

- Three failed payments within an academic school year will result in a change of payment terms. An email notification will also be sent from the Tuition Management Office to the family, informing them that the associated payment method has been deactivated.
- Five failed payments within an academic school year will result in a final warning regarding potential dismissal from school.
- Seven or more failed payments will result in dismissal from the school without the ability for reinstatement, and the outstanding balance at the time of dismissal will be owed to the school.

FEES

- Families are charged an annual $50 FACTS Enrollment fee upon setup of their Payment Plan Agreement.
- Agreements with late payments will be assessed a late fee of $30 for each late payment.
- Checks and electronic payments that fail (i.e., do not clear the bank) will incur a $20 fee per occurrence.
- Families may be charged other fees in addition to tuition (i.e., after-school programs, sports programs, school lunch, graduation, communion/confirmation, technology, or other general fees).
- Nonpayment of any of the above fees, even if a student's tuition is funded by the city, state, or other party, will contribute to a family's outstanding balance owed and potential delinquency status.
- Fees are not refundable. This includes the Registration Fee paid at the time of Enrollment.
- Families with accounts requiring collection action will be responsible for paying all associated collection fees, attorney's fees, and costs.

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ACCEPTANCE OF THIS TUITION AND FEES POLICY

SCHOOL YEAR: 2027-2028

When completing the registration/re-registration process in FACTS, a digital copy of this policy is available for review by clicking on the link provided in the Enrollment Packet or by navigating to the Admissions tab on the school website. By completing the Enrollment Packet and selecting a Payment Plan, you are agreeing to the following:

I have read this policy and agree to the following:

- I understand that by completing registration and enrolling my child or children for the 2027-2028 School Year, I am financially responsible for the balance owed, inclusive of tuition, fees, etc.
- I understand that if I choose to use additional services the school provides, I am also financially responsible for any associated charges.
- I understand my obligation to make timely tuition payments.
- I understand that FACTS Financial Management will charge a $50 FACTS Enrollment Fee for its services.
- I understand that my account will be assessed a $30 late fee for each late payment.
- I understand that I will be charged a $20 fee for each returned or rejected check and failed electronic payment.
- I understand that I have a tuition obligation if a withdrawal notice is given after August 15th, whether I complete registration before, on, or after that date, even if my child does not attend school.