



Mount Saint Mary College

330 Powell Ave. Newburgh, NY 12550 | msmc.edu

Student Financial Services Checklist

FINANCIAL AID

- ☐ **File your FAFSA**
FAFSA Application fafsa.ed.gov
Phone: 1-800-433-3243
Not filing? Send an email to sfs@msmc.edu
- ☐ **Sign your Award Letter**
my.msmc.edu
Financial Aid Tab - Financial Aid Link - Menu - Accept Awards
- ☐ **Selected for Verification?**
my.msmc.edu
Financial Aid Tab - Financial Aid Link - Menu - Documents
- ☐ **Complete Loan Documents**
Direct Loan Documents studentloans.gov
Phone: 1-800-557-7394
 - Entrance Counseling
 - Master Promissory Notes (Plus/Direct)
 - Plus Loan Application
- ☐ **Complete ETA/TAP/NYS Aid Applications**
ETA, TAP, Etc. hesc.ny.gov
Phone: 1-888-697-4372
- ☐ **Federal Work Study***
If eligible, complete department selection on my.msmc.edu. Review required documents under Financial Aid Tab - Financial Aid Link - Menu - Work Study

STUDENT ACCOUNTS

- ☐ **Sign your Finance Contract**
- ☐ **View your estimated bill**
my.msmc.edu - Student Accounts Tab
- ☐ **Make an online payment**
Fall 2020 payment is due 8.17.20 - Pay online at my.msmc.edu under the Student Accounts Tab
- ☐ **Monthly Payment Plan***
Learn more at msmc.edu/mpp - The last date to enroll for the Fall 2020 term is 9.14.20.
- ☐ **Purchase Mount Money***
Add \$ to your Mount ID card for use on and off campus. my.msmc.edu - Student Accounts Tab
- ☐ **Purchase Commuter Meal Plans***
Visit or call the SFS Office

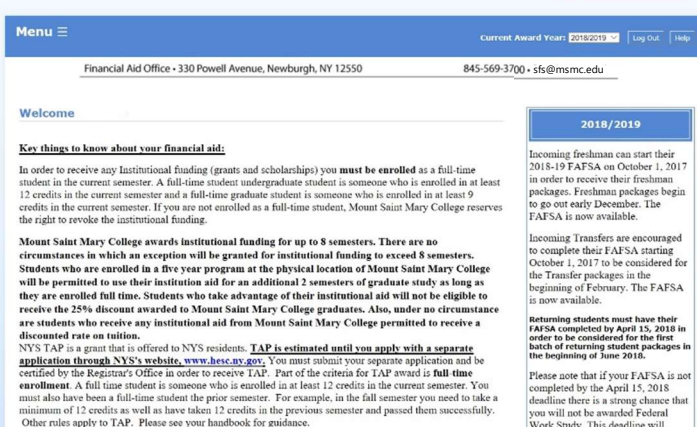
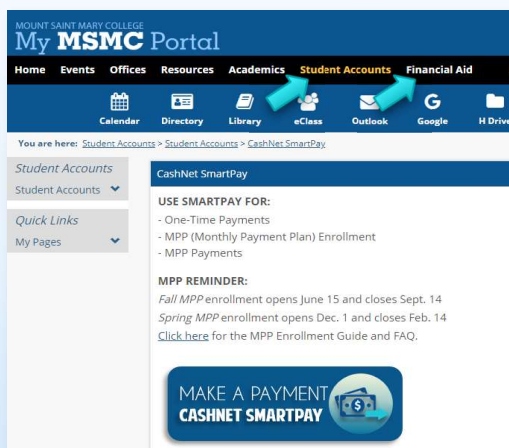
*Optional Participation/Purchase



NOTE: Missing financial aid documents and/or failure to submit payment by the due date will result in a late fee up to \$200.00.

MSMC STUDENT PORTAL

Sign your award letter, review missing documents, print financial aid forms, view your bill, and make payment at my.msmc.edu.



Office of Student Financial Services

Aquinas Room 104 | M-TH 8:00 a.m. – 5:00 p.m. F 8:00 a.m. – 4:30 p.m. | P: 845-569-3700 | F: 845-569-3302 | E-mail: sfs@msmc.edu